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Naturalization Webinar Training


April 9, 2014






Panelists

- ❖ Laura Lichter, Founder/Managing Partner, Lichter Immigration
- ❖ Julissa Gutierrez, Acting Director of National Programs and Community Relations & Northeast Director, Civic Engagement, NALEO Education Fund
- ❖ Susan Timmons, Associate Director, Practice & Professionalism Center, American Immigration Lawyers Association








Benefits of U.S. Citizenship

- ❖ **Government Employment:** You may obtain one of the many government-related jobs restricted only to U.S. citizens.
- ❖ **Public Benefits:** You can collect certain public benefits that Legal Permanent Residents cannot. You can also receive Social Security benefits wherever you live worldwide.
- ❖ **Tax Deductions:** You can receive substantial deductions on U.S. estate taxes.
- ❖ **End to USCIS Reporting:** U.S. citizens don't have to report any information—address changes or anything else—to the U.S. Citizenship and Immigration Services (USCIS).

Source: <http://www.immiflaw.com/citizenship.html>

Benefits of U.S. Citizenship

❖ Residency Assistance for Family Members

You can help family members become Permanent Residents.

You may be able to sponsor your:

- Spouse
- Parent
- Child of any age, married or unmarried
- Brother
- Sister

Be careful! Becoming a citizen doesn't mean your family member will automatically qualify for permanent residence. If there is any criminal history or prior immigration issues (such as illegal entry, fraud, illegal work, false claims to citizenship or prior deportations), you may not be able to complete the sponsorship process, despite your new status. Don't risk of wasting time and money, or even exposing your family member to deportation. Check with an immigration attorney before filing any forms with USCIS.



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What's the Big Deal?

- DHS's "last chance" to identify any defects, inconsistencies in prior applications or LPR status; assess **removability**
- Unsuccessful application results in **delays or more expenses** for re-filing, lengthy appeals, possible **removal liability**



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Eligibility Requirements

- ✓ Be at least 18 years of age
- ✓ Have been a Legal Permanent Resident for 5 years OR 3 years if your spouse is a U.S. citizen and you have lived with that person for the entire 3 years, and throughout those 3 years they have been U.S. Citizen
- ✓ If you lived in the U.S. between the ages of 18 to 26 and were born after 1960, you must have registered for Selective Service (even if you were undocumented at the time)
- ✓ Have basic knowledge and understanding of U.S. history and government.
- ✓ Be able to read, write and speak basic English unless they fall under the "50-20" or "55-15" exemptions.
- ✓ Be a person of good moral character.



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Continuous Residence & Physical Presence

Continuity of Residence – INA 316(a)(2) and 316(b); 8CFR 316.2(a)(6)

If outside the US for more than one year, the applicant has broken the continuity of residence

If more than 6 months, but less than one year, there is a rebuttable presumption that the continuity of residence has been interrupted. Applicant has the burden of proving the continuity of residence has not been broken.

If continuity of residence is broken, then applicant can file N-400 4 years and 1 day after the person resumes US residence

Physical Presence Requirement

You must have been physically present here for a total of at least 30 months.



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Lack of Good Moral Character

What MAY constitute lack of good moral character (and even expose an applicant to removal):

- Almost any crime involving force, fraud or other serious misconduct; Violating any controlled substance law of the U.S., any state, or foreign country; Habitual drunkenness Drunk driving (D.W.I./D.U.I.); Prostitution; Illegal gambling; Failing to pay child support or court-ordered alimony payments (note that an applicant may be required to show they support their children, even if there is no court order); Lying to gain immigrant benefits
- Some things bar a finding of good moral character forever (you can never qualify for citizenship); some things will only affect an application if they took place during the three or five year period preceding application.



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Criminal Record

Applicants who have been arrested, cited, or detained, should:

- First, check with an attorney to ensure that the incident does not expose you to removal liability, as well as whether you can still demonstrate Good Moral Character during the statutory period
- Second, for any arrest, citation, conviction, plea or diversion, obtain a certified copy of court dispositions, and sentencing or any other relevant documents. Note that an arrest report may be requested if not initially provided.
- Third, document any traffic infractions (the original citation and proof that any fines were paid). If a traffic incident resulted in injury, was related to alcohol or drugs, or involved the use of false information or identification, applicants should check with an attorney before filing and may need to submit additional documentation.



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Exposure to Enforcement

DHS will look for: Defects in grant of underlying status, abandonment of residency and/or removable offenses

- **Potential removal liability** if inadmissible at time of entry, other immigration violations, crimes, fraud, false claim to US citizenship, voting
- Naturalization can be undone--“denaturalization”
- Fraud can make case enforcement priority; natz fraud may be prosecuted as federal crime



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Red Flags

- It is extremely important to pay special attention to any red flags that arise during the completion of the N-400 at a Citizenship Day or other group processing event.
- Filing an N-400 is not always in the best interest of the LPR.



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Eligibility Checklist

Call an attorney or trained staff member to verify if applicant is eligible to apply if they answer yes to the following questions:

1. Have you been outside the U.S. for six months or more since becoming a Legal Permanent Resident?
2. Have you EVER claimed to be a U.S. citizen (in writing or any other way)?
3. Have you EVER registered to vote in any federal, state, or local election in the United States?
4. Are you younger than 18?
5. Have you EVER lied to any U.S. government official to gain entry into the United States?
6. Have you EVER been arrested, cited, or detained by any law enforcement officer (including USCIS and military officers) for any reason?
7. Have you EVER been charged or convicted of committing a crime or offense?
9. Have you EVER had your criminal record cleared?
10. Since becoming a Legal Permanent Resident, have you EVER failed to file a required federal, state, or local tax return?
11. Do you owe ANY overdue taxes, whether federal, state, or local?
In general, if you are unsure on any of these questions please speak with an attorney or trained staff member for assistance



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Military Exceptions

- Active members of the military at time of war qualify immediately for naturalization
- One year of good moral character required

USCIS Military Hotline:
1-877-CIS-4MIL (1-877-247-4645)



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Asylee and Refugee Eligibility

- Asylees: four years from date of admission as a permanent resident
- Permanent residence counted from admission as a refugee
- Travel to "problematic" countries can mean TRIG, terrorism or other national security inquiries
- Return home after asylum or refugee grant can result in increased scrutiny



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English and Civics Proficiency Requirements

You must show the interviewer that you:

- a) can speak, read, and write basic English, and
- b) know basic facts about civics, that is, U.S. history and government.

A. English. You do not have to take the English test if:

- a. You are **50** and have been a Permanent Resident for at least **20** years.
- b. You are **55** and have been a Permanent Resident for at least **15** years.

If you decide not to take the English test, you must bring an interpreter to the interview.

B. Civics. You must get 6 questions out of 10 right on the civics test. You will be required to study from a list of 100 possible questions.

- a. If you are **65** and have been a Permanent Resident for at least **20** years, you can study from a designated list of just 20 questions.

If you have certain medical conditions, you can skip one or both exams. Complete Form N-648 (Medical Certification for Disability Exceptions) if you believe you have one.



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The Naturalization Process

Step 1: Complete Your Written Application

Fill Out the Application
Provide Documents

Step 2: Have Your Fingerprints Taken

* USCIS will send you an appointment letter telling you when and where to go for your fingerprinting. If you absolutely cannot attend at the place or time, follow the instructions for rescheduling on the letter.
* Arrive early for the appointment. Do NOT be late or miss the appointment.
* Bring your appointment letter from the USCIS to the fingerprinting, along with your Permanent Resident Card and another form of official photo identification, such as a driver's license or state ID.

Step 3: The Interview

Wait for the USCIS to schedule your interview. The agency will send you an appointment letter, which will tell you the date, time, and place of your interview. If you absolutely cannot attend the interview, follow the rescheduling instructions in the letter immediately. While the USCIS is conducting your background check, they may request additional documents before it schedules your interview. If so, they will send you a letter explaining what they need and where to send it.

Step 4: Take the Oath of Citizenship

If USCIS approves your application, you must attend a ceremony and take the Oath of Allegiance of the United States. USCIS will notify you by mail of the time and date of your ceremony in a letter.



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The Naturalization Process

Step 5: Participate in Civic Affairs

1. Register to Vote

As a new citizen, you can influence government decisions on issues that matter to you, your family, and your communities. The first step in the voting process is to register. For information on voter registration, call (888) VE-Y-VOTA.

2. Apply for a U.S. Passport For more information please visit www.travel.state.gov or call the National Passport Information Center toll-free at (877) 487-2778.

3. Let People Know of Any Name Change

If your name has changed as a result of your naturalization, be sure to change all corresponding legal documents.

4. Contact Social Security

Notify the Social Security Administration (SSA) of your new citizenship status. Fill out the SS-5 Form (available at www.ssa.gov) at your local Social Security office. For more information, call Social Security at (800) 772-1213.

5. Contact Your Elected Officials

We encourage you to communicate with your elected and appointed officials to keep them aware of what is going on in your community, and to share your feelings about policies, laws, and proposals. Visit Project Vote Smart's website at www.votesmart.org to locate your elected officials and to learn more about how you can make a difference!



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Volunteer Training for
Group Processing Workshops



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Overview of Workshop Stations

- Step 1: Orientation/Check-in
- Step 2: Screening/ Eligibility Review
- Step 3: One-on-one application assistance
Use Post-It's for missing info or to alert quality control
- Step 4: Fee Waiver Station (optional)
- Step 5: Legal Review/Quality Control
- Step 6: Copies of Application and Supporting Documents
(optional)
- Step 7: Packaging



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Review of N-400 Application



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The New (revised) N-400

- On February 4, 2014 USCIS released a new (revised) Form N-400.
- The revisions to Form N-400 provide USCIS with “additional tools to make important eligibility determinations, present customers with clearer instructions, and incorporate technology that improves efficiency and accuracy for both USCIS and our customers.”
- Although the form is now revised, the eligibility requirements for naturalization have not changed.
- AILA encourages all of our Citizenship Day sites to utilize the new N-400, which we will discuss today as USCIS will no longer accept the old form on or after May 5, 2014.



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Before you Begin:

- ✓ Black Ink
- ✓ Write Clearly
- ✓ Use Post-It's for missing info or to alert quality control (lawyers)
- ✓ Sheets of blank paper
- ✓ White-out



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Before you Begin:

Ask for and organize the following documents in front of you if applicants bring them:

- ✓ Legal Permanent Resident card ("Green Card")
- ✓ Social Security Card
- ✓ Passport
- ✓ Driver's License or ID
- ✓ Other documents: W2, paystubs, etc.



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Before you Begin:

Write "A#" at the top right-hand corner of each page of the form.

✓ A# number must be 9 digits long. If only 7-8 digits long, write "0" in the front until 9 digits long. For example:

- If A# is 12345678, write down as "012345678".
- If A# is 1234567, write down as "001234567".



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When does time Permanent Resident begin?

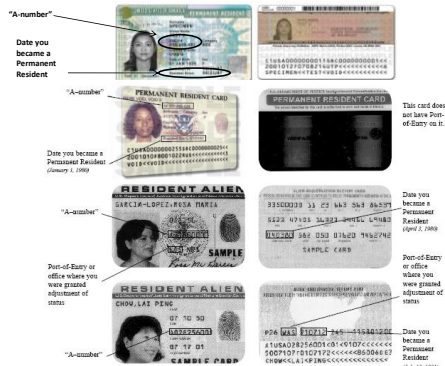
Time as a Permanent Resident begins when permanent resident status is granted.

This date is on the Permanent Resident Card (formerly known as an Alien Registration Card or "Green Card").

The sample cards show where to find important information such as the date Permanent Residence began and A number.



Where can A# be found?



Application For Naturalization

USCIS
Form N-400
OMB No. 1615-0052
Expires 09/30/2015

Date Stamp	Receipt	Action Block
For USCIS Use Only		
Remarks		

Use or print all your answers in black ink. Type or print "N/A" if an item is not applicable or the answer is "none" unless otherwise indicated. Failure to answer all of the questions may delay USCIS processing your Form N-400. NOTE: You must complete Parts 1 - 14.

Part 1. Information About Your Eligibility (Check only one box or your Form N-400 may be delayed)

- You are at least 18 years old and
- ☐ Have been a Permanent Resident of the United States for at least 5 years.
 - ☐ Have been a Permanent Resident of the United States for at least 3 years. In addition, you have been married to and living with the same U.S. citizen spouse for the last 3 years, and your spouse has been a U.S. citizen for the last 3 years at the time of filing your Form N-400.
 - ☐ Are a Permanent Resident of the United States, and you are the spouse of a U.S. citizen, and your U.S. citizen spouse is regularly engaged in specified employment abroad. (Section 319(b) of the Immigration and Nationality Act)
 - ☐ Are applying on the basis of qualifying military service.
 - ☐ Other (explain): _____

Enter Your 9 Digit A-Number:

→ A- _____
May send 90 days before 5 or 3 years

Part 3. Information to Contact You			A
1. Daytime Phone Number () () () () () ()	2. Work Phone Number (if any) () () () () () ()	3. Evening Phone Number () () () () () ()	
4. Mobile Phone Number (if any) () () () () () ()	5. E-mail Address (if any) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
Part 4. Information About Your Residence			
<div style="border: 1px solid red; padding: 2px; display: inline-block; color: red;">List physical address.</div>			
1. Where have you lived during the last 5 years? Begin with where you live now and then list every location where you have lived during the last 5 years. If you need more space, use an additional sheet(s) of paper.			
Date of Residence From (mm/dd/yyyy) ▶ () () () ()		To (mm/dd/yyyy) ▶ Present	
Street Number and Name () () () () () ()		Apt. Ste. Fl. Number <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
City () () () () () ()	Country () () () () () ()	State () () () () () ()	ZIP Code + 4 () () () () () ()
Province or Region (foreign address only) () () () () () ()		Postal Code (foreign address only) () () () () () ()	

List address in reverse chronological order.	
Part 4. Information About Your Residence <i>(continued)</i>	
<div style="display: flex; justify-content: space-between;"> 2. Date of Residence From (mm/dd/yyyy) ▶ To (mm/dd/yyyy) ▶ </div>	
<div style="display: flex; justify-content: space-between;"> Street Number and Name Appt. <input type="checkbox"/> Sra. <input type="checkbox"/> Flr. <input type="checkbox"/> Number </div>	
<div style="display: flex; justify-content: space-between;"> City Country State ZIP Code = 4 </div>	
<div style="display: flex; justify-content: space-between;"> Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only) </div>	
<div style="display: flex; justify-content: space-between;"> 3. Date of Residence From (mm/dd/yyyy) ▶ To (mm/dd/yyyy) ▶ </div>	
<div style="display: flex; justify-content: space-between;"> Street Number and Name Appt. <input type="checkbox"/> Sra. <input type="checkbox"/> Flr. <input type="checkbox"/> Number </div>	
<div style="display: flex; justify-content: space-between;"> City Country State ZIP Code = 4 </div>	
<div style="display: flex; justify-content: space-between;"> Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only) </div>	
<div style="display: flex; justify-content: space-between;"> 4. Date of Residence From (mm/dd/yyyy) ▶ To (mm/dd/yyyy) ▶ </div>	
<div style="display: flex; justify-content: space-between;"> Street Number and Name Appt. <input type="checkbox"/> Sra. <input type="checkbox"/> Flr. <input type="checkbox"/> Number </div>	
<div style="display: flex; justify-content: space-between;"> City Country State ZIP Code = 4 </div>	
<div style="display: flex; justify-content: space-between;"> Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only) </div>	

Note if applicant has derived citizenship from USC parent.		
Part 5. Information About Your Parents		A- <input type="text"/>

If your biological or legally adoptive mother or father is a U.S. citizen by birth, or naturalized before you reached your 18th birthday, you may already be a U.S. citizen. Visit the USCIS Web site at www.uscis.gov for further information on this topic before you consider filing Form N-400.

1. Were your parents married before your 18th birthday? ☐ Yes ☐ No

2. Is your mother a U.S. citizen? ☐ Yes ☐ No

If "Yes," complete the following information.

A. Current Legal Name of U.S. Citizen Mother

Mother's Family Name (Last Name)	Mother's Given Name (First Name)	Mother's Middle Name (if applicable)
----------------------------------	----------------------------------	--------------------------------------

B. Mother's Country of Birth C. Mother's Date of Birth (mm/dd/yyyy)

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▶

3. Is your father a U.S. citizen? ☐ Yes ☐ No

If "Yes," complete the information below.

A. Current Legal Name of U.S. Citizen Father

Father's Family Name (Last Name)	Father's Given Name (First Name)	Father's Middle Name (if applicable)
----------------------------------	----------------------------------	--------------------------------------

B. Father's Country of Birth C. Father's Date of Birth (mm/dd/yyyy)

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▶

Part 6. Information for Criminal Records Check

NOTE: USCIS requires you to complete the categories below to conduct background checks. (See Form N-400 Instructions for more information.)

1. Gender ☐ Male ☐ Female 2. Height Feet Inches
3. Ethnicity (Select one)
☐ Hispanic or Latino ☐ Not Hispanic or Latino
4. Race (Select one or more)
☐ White ☐ Asian ☐ Black or African American ☐ American Indian or Alaska Native ☐ Native Hawaiian or Other Pacific Islander
5. Hair color
☐ Black ☐ Brown ☐ Blonde ☐ Gray ☐ White ☐ Red ☐ Sandy ☐ Bald (No hair)

Can refer to information on most recent Driver's License or ID Card.

Part 6. Information for Criminal Records Check (continued)

A.

6. Eye color
☐ Brown ☐ Blue ☐ Green ☐ Hazel ☐ Gray ☐ Black ☐ Pink ☐ Maroon ☐ Other

Part 7. Information About Your Employment and Schools You Attended

List where you have worked or attended school full time or part time during the last 5 years. Provide information for the complete time period. Include all military, police, and/or intelligence service. Begin by providing information about your most recent or current employment, studies, or unemployment (if applicable). Provide the locations and dates where you worked, were self-employed, were unemployed, or have studied for the last 5 years. If you worked for yourself, write "self-employed." If you were unemployed, write "unemployed." If you need more space, use an additional sheet(s) of paper to complete Part 7.

1. Employer or School Name
Street Number and Name Apt. Ste. Flr. Number
City State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)
Date From (mm/dd/yyyy) Date To (mm/dd/yyyy) Your Occupation
2. Employer or School Name
Street Number and Name Apt. Ste. Flr. Number
City State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)
Date From (mm/dd/yyyy) Date To (mm/dd/yyyy) Your Occupation

List current employer/school/ here and former employer/school in reverse chronological order.

If a housewife without an employer, state "housewife" as job.

If retired or unemployed due to disability, indicate "retired" or "unemployed due to disability" on Question 1 of this part. If have been retired or disabled for more than 5 years, then list last employment under Question 2 for this part, if you had employment.

Part 7. Information About Your Employment and Schools You Attended (continued)

A.

3. Employer or School Name
Street Number and Name Apt. Ste. Flr. Number
City State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)
Date From (mm/dd/yyyy) Date To (mm/dd/yyyy) Your Occupation

This section relates to the requirements of continuous residence, physical presence, and abandonment of residence. Please note questions ask for absences within the last 5 years.

Part 8. Time Outside the United States

1. How many total days (24 hours or longer) did you spend outside the United States during the last 5 years? days
2. How many trips of 24 hours or longer have you taken outside the United States during the last 5 years? trips
3. Show all the trips of 24 hours or longer that you have taken outside the United States during the last 5 years. Begin with your most recent trip and work backwards. If you need more space, use an additional sheet(s) of paper.

Date You Left the United States (mm/dd/yyyy)	Date You Returned to the United States (mm/dd/yyyy)	Did Trip Last 6 Months or More?	Countries to Which You Traveled	Total Days Outside the United States
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="text"/>

Use approximate date if applicant does not remember the exact dates. Write "APPROX." before each date to indicate it is an approximate date.

If don't know all absences, applicant can state something like, "Since 1980 I have been going to Mexico for approx. one month every year to visit my family."

Part 9. Information About Your Marital History A-

1. What is your current marital status?
☐ Single, never married ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Marriage annulled

2. If you are married, is your spouse a current member of the U.S. Armed Forces? ☐ Yes ☐ No

3. How many times have you been married (including annulled marriages and marriages to the same person)?
If you are single and have never been married, indicate "0" and go to Part 10.

4. If you are married now, provide the following information about your current spouse.

A. Legal Name of Current Spouse If applicant was previously married, go to Section 9.
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

B. Previous Legal Name of Current Spouse
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

C. Other Names Used by Current Spouse (include nicknames, aliases, and maiden name, if applicable)
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

D. Current Spouse's Date of Birth (mm/dd/yyyy) E. Date You Entered into Marriage with Current Spouse (mm/dd/yyyy)

F. Current Spouse's Present Home Address
Street Number and Name Apt. Ste. Flr. Number
City County State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)

G. Current Spouse's Present Employer

5. Is your current spouse a U.S. citizen? ☐ Yes ☐ No
*If "Yes," answer Item Number 6.
If "No," go to Item Number 7.*

6. If your current spouse is a U.S. citizen, complete the following information. Refer to naturalization certificate

A. When did your current spouse become a U.S. citizen?
☐ At birth - Go to Item Number 8. ☐ Other - Complete the following information.

B. Date your current spouse became a U.S. citizen (mm/dd/yyyy)

7. If your current spouse is not a U.S. citizen, complete the following information.

A. Current Spouse's Country of Citizenship or Nationality B. Current Spouse's A-Number (if applicable)

C. Current Spouse's Immigration Status
☐ Permanent Resident ☐ Other (explain): If an I-130 petition has been submitted, can list as "adjustment applicant" or second preference beneficiary. If spouse is undocumented, can list N/A.

8. How many times has your current spouse been married (including annulled marriages and marriages to the same person)?
If your current spouse has been married before, provide the following information about your current spouse's prior spouse.

If your current spouse has had more than one previous marriage, use an additional sheet(s) of paper to provide the information requested in Items A - H below for each marriage.

A. Prior Spouse's Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

B. Prior Spouse's Immigration Status
☐ U.S. Citizens ☐ Permanent Resident ☐ Other (explain):

C. Prior Spouse's Date of Birth (mm/dd/yyyy) D. Prior Spouse's Country of Birth

E. Prior Spouse's Country of Citizenship or Nationality If the spouse was not divorced before marrying the applicant, then it is possible that the applicant's present marriage is invalid.

F. Date of Marriage with Prior Spouse (mm/dd/yyyy) G. Date Marriage Ended with Prior Spouse (mm/dd/yyyy)

H. How Marriage Ended with Prior Spouse
☐ Annulled ☐ Divorced ☐ Spouse Deceased ☐ Other (explain):



CAUTION: very short marriages, especially one through which immigration status was obtained can be investigated by CIS to ensure no marriage fraud was committed.

Part 9. Information About Your Marital History (continued)

9. If you were married before, provide the following information about your prior spouse. If you have more than one previous marriage, use an additional sheet(s) of paper to provide the information requested in Item A - H, below for each marriage.

- A. Your Prior Spouse's Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)
- B. Your Prior Spouse's Immigration Status When Your Marriage Ended
☐ U.S. Citizen ☐ Permanent Resident ☐ Other (explain):
- C. Your Prior Spouse's Date of Birth (mm/dd/yyyy) ▶ D. Your Prior Spouse's Country of Birth
- E. Your Prior Spouse's Country of Citizenship or Nationality
- F. Date of Marriage with Your Prior Spouse (mm/dd/yyyy) ▶ G. Date Marriage Ended with Your Prior Spouse (mm/dd/yyyy) ▶
- H. How Marriage Ended with Your Prior Spouse
☐ Annulled ☐ Divorced ☐ Spouse Deceased ☐ Other (explain):

Part 10. Information About Your Children

1. Indicate your total number of children. (All children should be indicated, including: A. Children who are alive, missing, deceased; B. Children born in the United States or in other countries; C. Children under 18 years of age or older; D. Children who are currently married or unmarried; E. Children living with you or elsewhere; F. Current stepchildren; G. Legally adopted children; and H. Children born when you were not married.)
2. Provide the following information about all your children (sons and daughters) listed in Item Number 1, regardless of age. Use an additional sheet(s) of paper to list any additional children.

- A.1 Child's Current Legal Name
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)
- A.2 Child's A-Number (if applicable) ▶ A- A.3 Child's Date of Birth (mm/dd/yyyy) ▶
- A.4 Child's Country of Birth

U.S. born and some undocumented children will not have an A#, so indicate N/A.

Count all children, regardless of whether they are:
Alive, missing or deceased; born in other countries or in U.S.; under 18 years old or older; married or unmarried; living with you or elsewhere; current stepchildren; or born out of wedlock

Form N-400 09/13/13 N

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Part 10. Information About Your Children (continued)

- A.5 Child's Current Address
Street Number and Name Apt. Ste. Fl. Number
City State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)
- A.6 What is your child's relationship to you? (e.g., biological child, stepchild, legally adopted child)

If child is living with you, write "Child Residing with Me." If child is missing or deceased write "Child Missing" or "Child Deceased."

- B.1 Child's Current Legal Name
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)
- B.2 Child's A-Number (if applicable) ▶ A- B.3 Child's Date of Birth (mm/dd/yyyy) ▶
- B.4 Child's Country of Birth
- B.5 Child's Current Address
Street Number and Name Apt. Ste. Fl. Number
City State ZIP Code + 4
Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)
- B.6 What is your child's relationship to you? (e.g., biological child, stepchild, legally adopted child)

15. Were you ever a member of, or did you ever serve in, help, or otherwise participate in, any of the following groups:

- A. Military unit? ☐ Yes ☐ No
B. Paramilitary unit? (a group of people who act like a military unit) ☐ Yes ☐ No
C. Police unit? ☐ Yes ☐ No
D. Self-defense unit? ☐ Yes ☐ No
E. Vigilante unit? (a group of people who act like the police, but are not part of the official police) ☐ Yes ☐ No
F. Rebel group? ☐ Yes ☐ No
G. Guerrilla group? (a group of people who use weapons against or otherwise physically attack the military, police, government, or other people) ☐ Yes ☐ No
H. Militia? (an army of people, not part of the official military) ☐ Yes ☐ No
I. Insurgent organization? (a group that uses weapons and fights against a government) ☐ Yes ☐ No

Beware: For Item Numbers 15-21 consider whether applicants who received TPS or asylum may have already implicated this information in other applications. If "yes", include thorough explanation.

16. Were you ever a worker, volunteer, or soldier, or did you otherwise ever serve in any of the following:

- A. Prison or jail? ☐ Yes ☐ No
B. Prison camp? ☐ Yes ☐ No
C. Detention facility? (a place where people are forced to stay) ☐ Yes ☐ No
D. Labor camp? (a place where people are forced to work) ☐ Yes ☐ No
E. Any other place where people were forced to stay? ☐ Yes ☐ No

Careful with applicants from war-torn countries (e.g. Central America) or who received asylum. Consult with an attorney or expert & include explanation.

Be sure to cross reference criminal history. Look out for "possession of weapon" charges/convictions.

17. Were you ever a part of any group, or did you ever help any group, unit, or organization that used a weapon against any person, or threatened to do so? ☐ Yes ☐ No
A. If "Yes," when you were part of this group, or when you helped this group, did you ever use a weapon against another person? ☐ Yes ☐ No
B. If "Yes," when you were part of this group, or when you helped this group, did you ever tell another person that you would use a weapon against that person? ☐ Yes ☐ No
18. Did you ever sell, give, or provide weapons to any person, or help another person sell, give, or provide weapons to any person? ☐ Yes ☐ No
A. If "Yes," did you know that this person was going to use the weapons against another person? ☐ Yes ☐ No
B. If "Yes," did you know that this person was going to sell or give the weapons to someone who was going to use them against another person? ☐ Yes ☐ No
19. Did you ever receive any type of military, paramilitary (a group of people who act like a military group but are not part of the official military), or weapons training? ☐ Yes ☐ No
20. Did you ever recruit (ask), enlist (sign up), conscript (require), or use any person under age 15 to serve in or help an armed force or group? ☐ Yes ☐ No
21. Did you ever use any person under age 15 to do anything that helped or supported people in combat? ☐ Yes ☐ No

Remember to look at criminal history, including juvenile records.

If any of Item Numbers 22 - 26 apply to you, you must answer "Yes" even if your records have been sealed, expunged, or otherwise cleared. You must disclose this information even if anyone, including a judge, law enforcement officer, or attorney, told you that it no longer constitutes a record or told you that you do not have to disclose the information.

22. Have you ever committed, assisted in committing, or attempted to commit, a crime or offense for which you were not arrested? ☐ Yes ☐ No
23. Have you ever been arrested, cited, or detained by any law enforcement officer (including any and all immigration officials or the U.S. Armed Forces) for any reason? ☐ Yes ☐ No
24. Have you ever been charged with committing, attempting to commit, or assisting in committing a crime or offense? ☐ Yes ☐ No
25. Have you ever been convicted of a crime or offense? ☐ Yes ☐ No

Include traffic tickets

Includes border patrol arrests and ICE or INS arrests.

43. Have you ever left the United States to avoid being drafted in the U.S. Armed Forces? ☐ Yes ☐ No

44. Have you ever applied for any kind of exemption from military service in the U.S. Armed Forces? ☐ Yes ☐ No

45. Have you ever deserted from the U.S. Armed Forces? ☐ Yes ☐ No

46. A. Are you a male who lived in the United States at any time between your 18th and 26th birthdays? ☐ Yes ☐ No
(This does not include living in the United States as a lawful nonimmigrant.)

B. If "Yes," when did you register for the Selective Service? Provide the information below:
Date Registered (mm/dd/yyyy) Selective Service Number

Men born from 3/29/1957 – 12/31/1959, were not required to register with Selective Service; the registration program was suspended when they would have reached age 18. The requirement to register with Selective Service was reinstated in 1980, but only for men born January 1, 1960, or later.

C. If "Yes," but you did not register with the Selective Service System and you are:

1. Still under 26 years of age, you must register before you apply for naturalization, and complete the Selective Service information above. **OR**
2. New 26 years of age or older but you did not register with the Selective Service, you must attach a statement explaining why you did not register, and a status information letter from the Selective Service.

Answer Item Number(s) 47–53. If you answer "No" to any of these questions, include a written explanation on an additional sheet(s) of paper and provide any evidence to support your answer.

47. Do you support the Constitution and form of government of the United States? ☐ Yes ☐ No

48. Do you understand the full Oath of Allegiance to the United States? ☐ Yes ☐ No

49. Are you willing to take the full Oath of Allegiance to the United States? ☐ Yes ☐ No

50. If the law requires it, are you willing to bear arms on behalf of the United States? ☐ Yes ☐ No

51. If the law requires it, are you willing to perform noncombatant services in the U.S. Armed Forces? ☐ Yes ☐ No

52. If the law requires it, are you willing to perform work of national importance under civilian direction? ☐ Yes ☐ No

NOTE: Answer the next question ONLY if you answered "Yes" to Part 11, Item Number 4 of Form N-400.

53. At your naturalization ceremony, are you willing to give up any subject title(s) or order(s) of nobility that you have in a foreign country? ☐ Yes ☐ No

Part 12. Your Signature (USCIS will reject your Form N-400 if it is not signed)

Your Statement


I certify, under penalty of perjury under the laws of the United States of America, that this application, and the evidence submitted with it, are all true and correct. I authorize the release of any information USCIS needs to determine my eligibility for naturalization.

Your Signature **Date (mm/dd/yyyy)**

Applicant signature here

Part 13. Signature and Contact Information of the Person Who Prepared This Form, If Other Than the Applicant

By my signature, I certify, swear or affirm, under penalty of perjury, that I prepared this form on behalf of, at the request of, and with the express consent of the applicant. I completed the form based only on responses the applicant provided to me. After completing the form, I reviewed it and all of the applicant's responses with the applicant, who agreed with every answer he or she provided for each question on the form and, when required, supplied additional information to respond to a question on the form.



Check with event supervisor before completing this part.

Part 13. Signature and Contact Information of the Person Who Prepared This Form, If Other Than the Applicant (continued) A-

Preparer's Printed Name

Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

Preparer's Signature **Date (mm/dd/yyyy)**

Preparer's Firm or Organization Name (if applicable) **Preparer's Daytime Phone Number**

Preparer's Address

Street Number and Name Apt. Ste. Flr. Number

City County State ZIP Code + 4

Province or Region (foreign address only) Country (foreign address only) Postal Code (foreign address only)

Preparer's E-mail Address **Preparer's Fax Number**

Part 14. Statement of Applicants Who Used an Interpreter

NOTE: If you answered "Yes" to Part 2, Item Numbers 11, or 12, of this form and during the completion of the form used an interpreter to interpret the questions on the form, then you and your interpreter must complete this section.

Applicant's Statement
Each and every question and instruction on this form, as well as any answer named below as _____ (language used)

I understand each and every question and instruction on this form, as translated in the language indicated above.

Your Signature _____ Date (mm/dd/yyyy) _____

Part 14. Statement of Applicants Who Used an Interpreter (continued) A. _____

Your Interpreter's Statement
I certify that I am fluent in English and _____ (language used)

I further certify that I have read each and every question and instruction on this form, as well as the answer to each question, to this applicant in the above mentioned language, and the applicant has informed me that he or she has understood each and every instruction and question on the form, as well as the answer to each question.

Interpreter's Printed Name
Family Name (Last Name) _____ Given Name (First Name) _____ Middle Name (if applicable) _____




Interpreter's Signature _____ **Date (mm/dd/yyyy)** _____

Telephone Number
() - -

NOTE: Do not complete Parts 15, 16, and 17, until the USCIS Officer instructs you to do so at the interview.




Additional Tips

- Remember to review the following documents before the workshop:
 - Application (application can be found at: <http://www.uscis.gov/files/form/N-400.pdf>)
 - age exemptions, and
 - any other pertinent information related to the workshop, check with event supervisor

Additional Tips

- Inform the Volunteer Coordinator of the exact hours you will be able to assist on the day of the workshop.
- Enjoy the experience. Congratulations for making a difference in your community!

How can I partner or participate?



•Download tools and resources – <http://ciudadania.yaeshora.info/downloads>

•Download the *ya es hora* Citizenship Guide in [English](#) or [Spanish](#)

•Disseminate information about the importance of Citizenship – promote the *ya es hora* hotline, (888) 839-8682 and website, www.yaeshora.info

• Volunteer at a workshop near you! – www.naleo.org/citizenshipmonth/2014/#services

•Become a partner of *ya es hora* – contact jgutierrez@naleo.org



Immigration Advocates
NETWORK



NALEO
Educational Fund

Resources from the Immigration Advocates Network



Immigration Advocates
NETWORK



NALEO
Educational Fund

Immigration Advocates Network Resources

- Online library with hundreds of resources on naturalization and citizenship.
- Podcasts and webinars, including strategies for naturalizing seniors and military members.
- Community Forum moderated by expert AILA attorneys.
- Practice alerts, daily news, and a monthly calendar of trainings and events on naturalization/citizenship and a wide-range of other immigration law and policy topics.
- CitizenshipWorks mobile app and website.



Immigration Advocates
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NALEO
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For Additional Assistance



NALEO Educational Fund

www.naleo.org
[www.nalesora.info](mailto:info@nalesora.info)

@NALEO
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